

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MAY ANNUAL MEETING AND MAY MONTHLY MEETING HELD ON

WEDNESDAY 4TH MAY 2022 AT 7PM IN THE PAVILION



56/22 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr D Finch, Cllr T Richards and Roz Roberts, Clerk

Cllr Chris Poll – Buckinghamshire Council

Cllr Derek Town – Buckinghamshire Council

2 Members of the Public were in attendance.

Apologies:-

Cllr T Daly

Cllr K Oastler

Cllr Peter Brazier – Buckinghamshire Council – Mentmore Parish Council Meeting

57/22 TO APPROVE THE AUDITED ACCOUNTS OF THE PARISH COUNCIL FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2021

It was RESOLVED to approve the audited accounts of the Parish Council for the financial year ending 31st March 2021.

58/22 TO RECEIVE THE DRAFT ACCOUNTS OF THE PARISH COUNCIL FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2022

a) Internal Audit 2021-22 - The report from the Internal Auditor, Roger King, for 2021-22 was read to the council. It was noted that the Internal Auditor had no recommendations to make to the council and the report was accepted by the Parish Council.

b) Annual Governance Statement 2021-22 - The annual governance statement was read out and agreed by the members of the Parish Council. It was then signed and dated by the Chairman and Clerk.

c) Accounting Statements 2021-22 - The Parish Council agreed that the figures shown in the accounting statements presented fairly the financial position of Cheddington Parish Council and properly presented receipts and payments. The Accounting Statements were approved by the Parish Council and signed and dated by the Chairman and Clerk.

59/22 TO RECEIVE THE ANNUAL REPORT OF THE CURRENT CHAIRMAN OF THE PARISH COUNCIL - COUNCILLOR CHRISTINE FEE

Cllr Fee referred to her last two Chairman's reports that noted she was looking forward to meeting up and enjoying village life again after all the pandemic restrictions been lifted. During the last year things did begin to open up again gradually with village groups meeting and events taking place again, which was and is lovely to see. Cllr Fee again conveyed her thanks to the volunteers in the village who helped other residents during the pandemic.

Regarding the Parish Council (PC), it was able to meet, with restrictions at first, but thankfully is now back to normal with monthly face to face meetings.

The PC continued to deal with its day-to-day maintenance aspects within the village. In addition to these it has engaged with Network Rail regarding the possible renewal of the rail side fence, and it is in communication with Barratts who have offered to gift the PC the area of land at the top of the Slipe. The PC also continues to be in discussion with Persimmon regarding aspects of the Orchard Manor development.

There are many other varied items that the PC has dealt with throughout the year, but Cllr Fee highlighted two that stand out: firstly, the refurbishment of the railings around The Green. There had been discussion about renewing the railings, which had become rather rusted and damaged, but after realising that they dated back to 1904 and as such are part of the village's heritage, it was agreed to have them refurbished. Cllr Fee thanked Brian Small, the village handyman, who

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instigated this and Dave Bevan, Keith Malcolm and Keith Price who volunteered many hours of labour in order to complete the project. The result is amazing with many residents commenting that the railings look new and not actually 118 years old!

The other major project was of course the Pavilion. The PC spent many years discussing the best option to update the venue, but finally the refurbishment is complete. Cllr Fee indicated that those who had seen inside are greatly surprised and impressed with the outcome. Cllr Fee conveyed her thanks to all those involved with the project, Derek Town who suggested applying for New Homes Bonus Grant, the builders RPL who worked as permitted through the pandemic restrictions, and to our architect Hugo Hardy, with his creative design for the interior of the building. Thanks also to Dave and Roz, for putting the chairs together, to Alan for building the air source heat pump cage, and to Roz for equipping the venue ready for hirers to use. Cllr Richards reiterated all the positive comments she had received especially with regards to the air source heat pump.

The PC's next big project is the replacement of the play equipment on The Green later this year. Cllr Fee continued by thanking the Parish Councillors for all their support over the last year, the Buckinghamshire Councillors Chris Poll, Derek Town and Peter Brazier for all their advice and to Pam Cruse who retired as Allotment Warden after seven years. Cllr Fee welcomed Mel Stevens as the new Warden.

Lastly, but by no means least, she thanked the Clerk Roz Roberts for all the varied work she undertakes on the PC's behalf.

Cllr Fee concluded by saying she looked forward to seeing everyone out and about again this coming year, especially during the celebrations being planned for the Queen's Platinum Jubilee.

60/22 ANNUAL REPORT FROM BUCKS COUNCILLORS

Cllr Chris Poll provided the following report on behalf of the 3 Ivinghoe Ward Councillors:-

'It is now almost 12 months since we were elected as your representatives at Buckinghamshire Council. As we were still within restrictions regarding public meetings, we had to continue holding these online which as I am sure you all know can be quite challenging. Our initial inductions were all done in these sessions and one of the drawbacks was not being able to physically meet with colleagues. We have now moved to a much more hybrid way of working and can choose Teams when and if appropriate and also get to know each other better.

Cllr Town has been appointed to North area Planning Committee, Growth Infrastructure and Housingselect Committee and the Licensing Committee. Cllr Brazier is on Transport and Environment Committee as well as the Luton Airport Consultative Committee together with me. I have been appointed to the Health and Adult Social Care Committee and the Growth Infrastructure and Housing Select Committee.

Between us we cover a great many of the committees whereby we can directly hold to account the senior political team at Buckinghamshire Council. We all contribute to the Community Board and full council meetings.

At the election of 2021 we pledged to champion the environment, work towards the new Buckinghamshire local plan, improve roads, support rural business, and protect our communities. We also undertook to attend every Parish Council meeting between us as we recognise the important role you all have in your communities. The gully clearing program has had its finishing date extended due to weather, it is expected to be complete by the end of May 2022. So far, 66% of our area have been completed.

The financial challenges facing Buckinghamshire Council are well known. The government "Levelling up agenda" is diverting resources to areas of the Midlands and North and despite the best efforts of the leadership team, our protestations are so far not yet heard. There are other tranches of funding to be announced and Buckinghamshire will make its bid again. Whilst we may

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live in a prosperous area, there are still pockets of social deprivation within the county and petitioning goes on.

The Buckinghamshire development plan is due for completion in 2025 but I personally have reservations that this can be achieved. Primarily because central Government have not yet finalised all the necessary details required. Work goes on though and a dedicated team are working hard to achieve this. Consultations will come forward soon and I would encourage community participation whenever possible. Planning has been challenging of late. With the dissolution of the Districts' many staff left, but I can assure you that there have been lots of new staff appointed in recent months. Due to the sheer number of applications though there is still quite a substantial backlog to work through.

Generally, Buckinghamshire Council have been very good at keeping Clerks' and residents informed. We often find that newsworthy items have already been shared and the Residents Newsletter email from the leader is very informative. I would encourage all to sign up for this.

Besides the aforementioned, we remain on hand to assist yourselves and local residents wherever and whenever they require.

This is a concise report for your annual council meeting and if you or any resident wishes to discuss matters further, they are more than welcome to contact us in whichever way is most convenient.'

61/22 ELECTION OF CHAIRMAN

Cllr Fee was nominated as Chair by Cllr Hollett and seconded by Cllr Richards. Cllr Fee completed the Declaration of Acceptance of Office Form.

62/22 ELECTION OF VICE CHAIRMAN

Cllr Hollett was nominated as Vice Chair by Cllr Richards and seconded by Cllr Bevan. Cllr Hollett completed the Declaration of Acceptance of Office Form.

63/22 APPOINTMENT OF REPRESENTATIVES (APPENDIX 1)

See Appendix 1 (page 7) for updated details.

64/22 PUBLIC FORUM

Mick Chandler, Resident - Query about replacing the tree at Gooseacre which had been removed because of the vision splay. Clerk to check the historical paperwork as this had been investigated previously in 2019 and she thought that a response had been provided as to why a replacement tree was not required.

Clerk to ask Simon Barrow when he was next cutting at Gooseacre to have a look at the sycamore trees outside 39/37 and 41 Gooseacre and how should the suckers be dealt with?

Cllr Poll suggested asking Nick Strange. Cllr Poll also mentioned that there were possibly small Community Board grants available that could be used for any tree replacement schemes.

65/22 DECLARATIONS OF INTEREST

There was nothing to declare.

Cllr Finch declared his involvement with the Bowling Club bin request.

66/22 APPROVAL OF MINUTES

The Minutes of the 6th April 2022 were approved and signed by the Chair.

67/22 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Cllr Poll would email the Annual Report to the Clerk to include in the May minutes (see 60/22).

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Cllr Poll discussed the Chiltern Beechwood Special Area of Conservation – CBSAC and the two 500m exclusion zones identified by Dacorum's Local Plan and endorsed by Natural England. Both zones extend into Bucks. These do not impact Cheddington but will impact areas close to Tring. A further, 12.6 kilometres and 1.7 kilometres Zones of Influence have been created which extend throughout the Ivinghoe Ward and any development proposals in the zones of influence must not give rise to adverse effects on the integrity of the Special Area of Conservation either alone or in combination with other plans or development proposals.

Therefore, any application for e.g., by Ainscough for 320 new houses in Marsworth, and the 100 houses proposed for the orchards to the south of Station Road Cheddington will now have to incorporate mitigation measures, clearly that will take time and prove difficult. This is good for Cheddington.

Further information can be found on the Buckinghamshire Council and Dacorum Borough Council Web sites, this included maps and FAQs.

This does mean that development applications will stop it but how they will be interpreted by the planners.

Cllr Town

Ivinghoe Freight Strategy - Cllr Town was concerned that the strategy would not stop lorries going through the village, but he hoped it would reduce the number of foreign lorries. Clerk advised that Graham Hilary had sent an update on the 4th May.

68/22 CLERK'S REPORT - to note updates to ongoing matters

- **Orchard Manor Zebra Crossing – Vision Splay and Wooden Fence**

Cllr Hollett had contacted Darryl Bonsor to arrange an on-site meeting or alternatively speak on the phone, about the safety issues already raised regarding the crossing.

- **Village Hall Lease** – Nothing to report.

Clerk to check at the Land Registry that the land is still registered with the Parish Council.

- **Tennis club lease** – Copies of the lease had been received from the Parish Council's solicitor and had been circulated to Cllr Fee and Cllr Hollett for signing.

- **Cheddington Neighbourhood plan** – Nothing to report.

- **Byelaws** – A replacement notice board had been ordered and had been delivered. Clerk to retype the Byelaws as there was no copy in Word. Clerk to arrange with Brian to install at the Recreation Ground.

- **Barratts - Land at Gooseacre** - Nothing to report. Clerk will chase.

- **Street Lights** – Cllr Fee and Clerk had decided to proceed with Lamps and Bulbs Illuminations as the preferred contractor.

- **Allotments & Allotment Warden Update**

Clerk had prepared a news update for all plot holders. The old compost area had been cleared. The next Cheddington Allotments Steering Group (CASG) meeting will be on Monday 9th May. Clerk to invite the Allotment Warden, Mel Stevens, to the next PC meeting.

- **Sunnybank Hedge Cutting and VAHT Update -**

Clerk had confirmation from Jane Wedderburn (JW), Fairhive (previously Vale Aylesbury Housing Trust VAHT) Neighbourhood Manager, on 4th May that they had agreed with the resident that the hedge should be cut in September after the nesting season. Clerk suggested that they could check the hedge and that it could possibly be cut before then. JW would look into this.

- **Pavilion** – Cllr Hollett asked if there were any accounts available re. the Pavilion income. Clerk advised that these figures were already included in the monthly financial breakdown.

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69/22 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

13.04.22 - Chas Owen, Resident - 20 Leeches Way - email - Mr Owen confirmed the hedge would be cut on the 7th May.

27.04.22 - Deepa Nagaraj, Resident - 32 New Street- email – providing an update on the current building works.

27.04.22 - Robert Love, Principal Planner, Bidwells - email Vistry Homes Ltd - Land off High Street, Cheddington – Clerk to contact Mr Love to arrange a meeting.

27.04.22 - Jonathan Sant, Cheddington PTA - email - Cheddington School PTA fundraising event: Agreed to charge the village rate of £12.50 per hour for the event.

28.04.22 - David Finch, Cheddington Bowls Club – email re. large brown bin request from the Bowls Club – Agreed and permission to place on PC land on bin emptying day.

29.04.22 - Rachel Daly, Resident – email re. cutting back of vegetation at the Orchard Manor. Clerk had responded that the cutting back was permitted as per the original planning application.

03.05.22 - Sue Tuffrey, Resident - email re. bench behind Goose Acre and Brownlow Lane and over flow pipe. Regarding the overflow pipe Clerk to advise Ms Tuffrey to contact the local Councillors who can deal with building control. In respect of the bench Clerk to ask Brian Small, handyman to move.

03.05.22 - Andrew Bland, Resident - email Street Lighting. Clerk to contact Buckinghamshire Council Highways to enquire if they have a policy of putting street lights into alleyway such as those in Cheddington. If not them then who?

Clerk to contact Simon Barrow re. the overgrown vegetation between Sunnybank and Hillside.

03.05.22 - Cllr Fee - email from Deborah Hall re. placing a banner on the Green for Mentmore Arts Festival. Agreed but 2 weeks before event and to be removed the day after the event, along with the posters that have been placed on the telegraph poles.

03.05.22 – Gail Steed, Cheddington Neighbourhood Watch - Church Path Fly Tipping – Clerk to let Mrs Steed know that Cllr Hollett would be in touch to discuss.

04.5.22 – Cllr Fee - DEFRA survey – Clerk to complete the survey on behalf of the Parish Council and put on the PC Facebook page.

69/22 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

A meeting was held on Tuesday 26th April in the Pavilion with Cllr Poll, Brazier and Cllr Town with representatives of the Parish Council to discuss the Cheddington Section 106 Funding for Pedestrian and Cycling Improvements.

An email had been received from Jonathan Fuller, Bucks Transport Strategy Officer, advising of the possibility of changing the proposal of an uncontrolled, red-surfaced crossing point on Station Road. This had been brought to the PCs attention in Sept 2021 by Cllr Poll. The PC/local councillors had no input IRO this funding and it was only made evident when Cllr Town saw the Highways works schedule indicating the works were about to start. It was agreed to put forward another proposal (using Option 2 i.e. deliver alternative improvements within the current terms of the Section 106 funding (i.e. in line with the Description)). The current proposal, as described above, was felt to be unnecessary and the Parish Council (PC) felt that the developer funds received by Buckinghamshire Council could be better utilised. As it had always been an ambition of both Cheddington and Mentmore Parish Councils to create a cycle path/footpath between Cheddington and Mentmore village it was felt that this would be a better use of funds.

It was noted that any funds had to be committed/spent by October 2024.

70/22 THE JUBILEE CELEBRATIONS UPDATE

Cllr Hollett advised that the next meeting of the Jubilee Committee would be held on the 15th May and he would circulate the minutes from the meeting once received.

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71/22 VILLAGE WALK – DATE

1st walk agreed for the 29th June at 6.30pm.

72/22 THE GREEN UPDATE

The railings were now installed with the Chapel Railings currently being repainted. It was hoped that they would be back in time for the Jubilee celebrations.

Darran Williamson, Wicksteed – had answered the initial queries in respect of the play equipment ground surface. He would arrange for samples for be brought along to the next meeting. Clerk to arrange an update meeting before going to public consultation.

73/22 FINANCIAL MATTERS

- a) Prior to the meeting the May 2022 payments, in accordance with the financial report, were signed off by Cllr Fee and Cllr Bevan
- b) The annual BALC, NALC and LCR subscription of £304.30 was agreed.
- c) It was agreed to proceed with the hire and collection charge in respect of a 360L recycling bin/separate waste bin at the Pavilion in the sum of £174.98 per annum to be emptied every 4 weeks.
- d) To acknowledge and thank the Town Lands Trust for their contribution to the refurbishment of the railings at The Green and at the Chapel. Clerk to write a thank you to the Town Lands Trust in the June Newsletter.
- e) It was agreed to purchase a case of wine (as in previous years) for the internal auditor, Roger King.

74/22 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council:-

22/01336/APP- Mason Stores, 2 Barkham Close, Cheddington – Single Storey side extension – No Objection.

To Receive Determinations by Buckinghamshire Council :-

21/03416/APP - Erection of agricultural building - Mentmore Park Farm Mentmore Buckinghamshire LU7 0QN - Approved

21/03415/APP - Erection of agricultural building - Mentmore Park Farm Mentmore Buckinghamshire LU7 0QN - Approved

Other Planning Matters:-

Decision Notice 22/00717/ATP - Approval for TPO Tree works at Cheddington Recreation Ground – Granted

75/22 REPORT ON ANY URGENT MATTERS

Speedwatch – Cllr Hollett, who had been co-ordinating the scheme, provided an update. He advised that Thames Valley Police have now decided to make the Speedwatch scheme ‘official’ which implied that when Cheddington was involved it was a pilot. All volunteers now must be retrained with all findings to be done on line. This might put off some of the volunteers.

Cllr Richards felt that it would be beneficial if the Parish Council advertised for a Speedwatch Co-ordinator. Someone who is comfortable with inputting data on line and has the time to commit to the scheme. Cllr Richards would revert back to the Council with some suggestions.

76/22 DATE OF NEXT MEETING

The next Parish Council meeting will be on Wednesday 1st June 2022, 7pm in the Pavilion.

The meeting finished at 8.45pm

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FINANCIAL APPENDIX

MONTH 2

AS AT 03/04/2022

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION APRIL FYI
DIRECT DEBIT PAYMENTS DEBITED						
13	21/04/2022	BT re. wifi - Pavilion April 22	£ 31.83	£ 6.37	£ 38.20	
14	22/04/2022	Bank Charges to 22 April 2022	£ 6.60	£ -	£ 6.60	
15	22/04/2022	Epson - Printer Subscription (printing of A3 Playground/quotes)	£ 36.58	£ 7.31	£ 43.89	
16	27/04/2022	O2 - Clerk Mobile 13.03-12.04.22 (tariff negotiated)	£ 6.82	£ 1.36	£ 8.18	
		TOTAL DDs Made	£ 81.83	£ 15.04	£ 96.87	
CHEQUES ISSUED AND PRESENTED						
			£ -	£ -	£ -	
DD PAYMENTS TO BE MADE						
17	05/05/2022	NEST Pension March April - DD	£ 104.65	£ -	£ 104.65	
		TOTAL DDs To Be Made	£ 104.65	£ -	£ 104.65	
ONLINE PAYMENTS MADE						
18	07/04/2022	Cheddington Playscheme Donation 2022	£ 1,300.00	£ -	£ 1,300.00	
19	11/04/2022	Omnikote Limited Inv No 115280 - Railings, The Green	£ 1,933.75	£ 386.75	£ 2,320.50	
20	12/04/2022	Notice Board Company Inv 19447 re Pavilion Byelaws	£ 417.00	£ 83.40	£ 500.40	
21	13/04/2022	Buckinghamshire Best Kep Village Entry 2022	£ 25.00	£ -	£ 25.00	
22	25/04/2022	E R Roberts - Salary April 22	£ 938.11	£ -	£ 938.11	
23	28/04/2022	Better Planet Inv No 4501	£ 983.00	£ -	£ 983.00	
24	28/04/2022	Lamps & Tubes Inv 70644 & 70616 - Bunting and Flag	£ 86.29	£ 17.26	£ 103.55	
		TOTAL OL Payments Made	£ 5,683.15	£ 487.41	£ 6,170.56	
ONLINE PAYMENTS TO BE MADE						
25	05/05/2022	E R Roberts - General Expenses April 22	£ 24.84	£ 4.98	£ 29.82	
26	05/05/2022	Brian Small Handyman - April 2022 Inv no B0096	£ 679.83	£ 1.03	£ 680.86	
27	05/05/2022	HMRC 06.04-05.05.22	£ 722.09	£ -	£ 722.09	
28	05/05/2022	Simon Barrow - April 22 (SB1424)	£ 2,283.33	£ 456.67	£ 2,740.00	
29	05/05/2022	Waste King Inv 171015 re. final allotments clearance	£ 545.00	£ 109.00	£ 654.00	
30	05/05/2022	BMKALC Inv 3618 Annual Subscription	£ 304.30	£ -	£ 304.30	
31	05/05/2022	Leighton Hire Inv 69680 - March 22	£ 119.60	£ 23.92	£ 143.52	
32	05/05/2022	Leighton Hire Inv 69354 - Feb 22	£ 104.00	£ 20.80	£ 124.80	
		TOTAL OL Payments To Be Made	£ 4,782.99	£ 616.40	£ 5,399.39	
CURRENT ACCOUNT - Community						
R1	04/04/2022	Masons Minibus Inv 2022 053	£ 88.54	£ 17.71	£ 106.25	£ 106.25
R2	05/04/2022	Cheddington Tennis Club Inv 2022 041 - April 22	£ 145.83	£ 29.17	£ 175.00	£ 175.00
T1	07/04/2022	Transfer from Savings Account	£ 10,000.00	£ -	£ 10,000.00	
R3	10/04/2022	Chris Kelly Inv 2022/050	£ 93.75	£ 18.75	£ 112.50	£ 112.50
R4	12/04/2022	Buckinghamshire Council re Precept	£ 53,500.00	£ -	£ 53,500.00	
R5	12/04/2022	Buckinghamshire Council re Devolved Services 22-23	£ 2,415.11	£ -	£ 2,415.11	
R6	12/04/2022	Angela Compton Inv - re Allotment Rent 14D	£ 3.50	£ -	£ 3.50	
R7	19/04/2022	Buckinghamshire Council re S106 Pavilion (final monies)	£ 1,105.70	£ -	£ 1,105.70	
R8	22/04/2022	Petanque Club Inv No 2022 051	£ 21.67	£ 4.33	£ 26.00	£ 26.00
R9	22/04/2022	A Hyla - re Allotment Rent 2C	£ 7.00	£ -	£ 7.00	
R10	23/04/2022	Anna Thornley Inv 2022 057	£ 41.67	£ 8.33	£ 50.00	£ 50.00
R11	27/04/2022	Cheddington Tennis Club Inv 2022 060 - Floodlights 21-22	£ 986.99	£ 49.35	£ 1,036.34	£ 1,036.34
R12	28/04/2022	Mr K A Dance Inv No 2022 059	£ 67.71	£ 13.54	£ 81.25	£ 81.25
R13	29/04/2022	Cheddington Tennis Club Inv No 2022 041 - May 22	£ 145.83	£ 29.17	£ 175.00	£ 175.00
			£ 68,623.30	£ 170.35	£ 68,793.65	£ 1,762.34
SAVINGS ACCOUNT - BMM						
T1	07/04/2022	Transfer to Current Account	-£ 10,000.00	£ -	-£ 10,000.00	
			-£ 10,000.00	£ -	-£ 10,000.00	
BALANCES 03.05.22						
		Current A/c			£ 56,496.57	
		Savings A/c			£ 68,178.26	
		TOTAL			£ 124,674.83	
		Less DDs to be paid			£ 104.65	
		Less Online Payments to be made			£ 5,399.39	
		CURRENT BALANCE			£ 119,170.79	

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APPENDIX 1

List of Representatives 2022

	2022-2023
Recreation Ground Fence/Recreation Ground Area	T Richards
Planning Working Group	D Bevan T Richards D Finch A Hollett (NB All councillors are requested to examine all planning applications)
Pavilion	T Daly
Play Equipment Inspector	D Bevan
Finance Working Group	All Councillors
General Data Management Group	T Daly & R Roberts
Village Hall Mgmt Cttee	C Fee
Street Light Warden	C Fee
Rights of Way Group	S Vessey
Wing & Ivinghoe Community Board	All Councillors
War Memorial	Mary Glendinning & Nick Strange
Flag Pole	D Bevan
Allotment Warden	M Sevens
Tree Warden	C Fee
Community Speed Watch/MVAS Unit	T Daly & R Roberts
Clock Winding	School Caretaker
Town Lands Trust	C Fee, P Banister & M Watson
Handyman	B Small
Defibrillator	Guardians T Daly & R Roberts